



**Day 1 – Workshop on defining roles and responsibilities of institutions in charge of policy development, coordination and quality control**

<b>Content Day 1 – 1 March</b>	<b>Time (Ramallah time)</b>
Opening Remarks <ul style="list-style-type: none"> <li>• Dr. Estephan Salameh, Prime Minister’s Office</li> <li>• EUREP (TBD)</li> <li>• Ms. Miriam Allam, Head of the MENA-OECD Governance Programme, OECD</li> </ul>	09:00 – 09:30
Session 1 – Presentation of the draft OECD Review’s key findings and recommendations on policy and legislative development & Q/A <ul style="list-style-type: none"> <li>• <b>Mr. Johannes Klein</b>, Policy Analyst, Public Governance Reviews, Public Governance Directorate, OECD</li> </ul>	09:30– 10:30
Coffee Break	10:30– 11:00
Session 2 – Mapping the roles and responsibilities of the Centre of Government and other institutions in charge of policy development, coordination and quality control	11:00 –13:45
Recap of the first day	13:45– 14:00
Lunch	14:00 –14:30

**Days 2-3 – Training programme on enhancing policy and legislative development**

<b>Content Day 2 – 2 March</b>	<b>Time (Ramallah time)</b>
Introduction and Pre-training evaluation	09:00 – 09:30
Session 1 – Presentation of the draft OECD Review’s key findings and recommendations on problem identification and quality control as part of the policy development process <ul style="list-style-type: none"> <li>• Mr. Guillaume Biganzoli, Policy Analyst, Public Governance Directorate, OECD</li> </ul>	09:30 – 10:00
Intervention from OECD peer on best practices and lessons learned in OECD countries & Q/A <ul style="list-style-type: none"> <li>• <b>Mr. Pétur Berg Matthíasson</b>, Deputy Director, Prime Minister's Office, Department of Policy Coordination, Iceland</li> </ul>	10:00– 11:00
Coffee break	11:00 – 11:30

Session 2 – Strengthening methods and tools for problem identification and assessment during the policy and legislative development process <ul style="list-style-type: none"> <li>– Availability and use of data and evidence for problem identification and assessment</li> <li>– Innovative tools and methods for problem identification and assessment</li> <li>– External and internal stakeholder engagement to identify and define policy problems</li> </ul>	11:30 –13:45
Recap of Day 2	13:45– 14:00
Lunch	14:00 –14:30

<b>Content Day 3 – 3 March</b>	<b>Time (Ramallah time)</b>
Session 3 – Strengthening overall quality control of the policy and legislative development process (part 1) <ul style="list-style-type: none"> <li>– Cost assessments for legislative proposals</li> <li>– Minimum standards for the quality of policy proposals</li> </ul>	9:00 – 11:00
Coffee break	11:00 – 11:30
Intervention from MENA peer on best practices and lessons learned in OECD countries & Q/A <ul style="list-style-type: none"> <li>• <b>Dr. Rab’ah AL-Ajarmeh</b>, former Minister of State in charge of Public Administration Development, Jordan</li> </ul>	11:30– 12:30
Session 4 – Strengthening overall quality control of the policy and legislative development process (part 2) <ul style="list-style-type: none"> <li>– Cost assessments for legislative proposals</li> <li>– Minimum standards for the quality of policy proposals</li> </ul>	12:30 –13:45
Review and evaluation of the two-day training	13:45– 14:00
Lunch	14:00 –14:30