

INFORMATION NOTE

SEBI - OECD Asian Seminar

Emerging Trends in Financial Consumer Protection Across Asia

04-05 February 2016

The Lalit,
Mumbai, India



Co-hosts and Meeting Venue

The Seminar is co-organised by the [Organisation for Economic Co-operation and Development](#) (OECD) and the [Securities and Exchange Board of India \(SEBI\)](#). The Seminar will be held at:

The Lalit, Sahar Airport Road, Andheri East, Mumbai – 400059, India

<http://www.thelalit.com/hotels-in-mumbai/>

Registration

Please note that the participation is by invitation only. You are invited to register by the OECD, please do so by filling out the online registration link by

You may contact, for further registration enquiries:

Documents and website

All documentation relating to the Seminar can be found on the OECD website:

Meals and Social Events

Please indicate attendance and special dietary requirements in the Seminar Registration Form.

4 February 2016 (Thursday)

Lunch

Lunch hosted by SEBI for all participants will be held on 4 February 2016, from 12:00 – 14:00.

Dinner

Dinner hosted by SEBI for all participants will be held on 4 February 2016, from 18:30 – 21:30 (**Venue:** The Lalit, Sahar Airport Road, Andheri East, Mumbai – 400059, India).

5 February 2016 (Friday)

Lunch

Lunch hosted by SEBI for all participants will be held on 5 February 2016, from 12:00 – 14:00.

The organisers regret that no programme can be arranged for spouses/partners.

Dress Code

Dress code during the Seminar will be business-casual (ties are optional).

Travel Documentation

Valid passports are required for all participants entering India. Please note that a visa is required for most nationalities to enter India and it is strongly recommended that participants verify requirements with the embassy/ consulate in his/ her country.

In order to get updated information on how to get your visa, please contact our local Indian Consulate. For more details, please visit the following link: <http://www.immigrationindia.nic.in/> or the Ministry of External Affairs (MEA) at www.meaindia.nic.in

Invitation letter: Registered participants who require an official invitation letter for visa purposes should contact SEBI by sending an email to Ms. Sangeeta Rathod, Deputy General Manager, SEBI (icon2016@sebi.gov.in)

Hotel Accommodation

A group accommodation rate has been negotiated with the TheLalit, Sahar Airport Road, Andheri East, Mumbai – 400059, India for participants and the rates shall be applicable for **the first 50 rooms**.

Each participant is responsible for the reservation and payment of his/her own accommodation. Please send an email to hotel's Reservation Department email to Mr. Shirazi Saifuddin email id: ssaifuddin@thelalit.com with a copy to icon2016@sebi.gov.in, with subject of email: SEBI-OECD Conference, on or before **10 January 2016**.

Please note that room availability may not be guaranteed if the booking is made after this date. Choice of room type will be subject to availability (please see below for room types and rates). In accordance with the hotel's cancellation policy as given below

Please note that each participant must contact the hotel directly and is personally responsible for the reservation and payment of his/her hotel room and all incidental charges by his/her credit card. The organisers are not able to make reservations for you and cannot be responsible for any costs associated with participants' hotel rooms.

Room rate, per room per night (Currency: Indian Rupee):

| <i>Standard Delux Room</i> | <i>Club Room</i> | <i>Executive Suit</i> |
|--|--------------------------------|--------------------------------|
| INR 7000/- (single occupancy) | INR 9000/- (single occupancy) | INR 13000/- (single occupancy) |
| INR 7500/- (double occupancy) | INR 10000/- (double occupancy) | INR 14000/- (double occupancy) |
| <ul style="list-style-type: none"> • <i>The above rate is subject to total tax rate of 18.70% and 5% service charge extra.</i> • <i>Buffet Breakfast at designated area for residential guests only, subject to Maximum of two persons per room in case of Double Occupancy.</i> • <i>Use of fully equipped fitness centre and outdoor swimming pool, subject to maximum of two persons per room in case of double occupancy</i> • <i>Wifi and Two way airport transfers</i> | | |

Cancellation policy as provided by Hotel

Please note that the accommodation cost for the full stay will be charged for no-shows as well as cancellations received less than 72 hours prior to arrival date, and one night accommodation cost.

Staying at other hotels

There are several hotels nearby and the participants may stay at other hotels in Mumbai if they so prefer. In that case, they would have to book the rooms by themselves, and make their own transportation arrangements to the meeting venue.

Working Languages

The Seminar will be held in English. The Seminar documentation will also be in English.

Passports and visas

The seminar organizers cannot assist participants in procuring passports and visas. All participants are advised to check with the [Bureau of Immigration India](#) on whether a visa or entry permit is required for entry into India.

Applications for visas should be submitted to the nearest Indian diplomatic or consular representative abroad.

The organizers do not accept responsibility for any consequences whatsoever from a participant failing to ensure that he or she has complied with the necessary health, passport and visa requirements.

Airport transfers

The Hotel is very near to the International Airport(1 km) and taxi shall be ideal mode of transport. The taxi fare shall be around Rs. 250 to Rs. 500 depending on the nature of cab taken.

The hotel may be contacted directly for free airport transfers.

Insurance and Medical Cover /Assistance

The Organizers do not take the responsibility for medical, travel or life insurance, and participants are advised to hold valid international insurance policies.

PRACTICAL INFORMATION

Getting around

Mumbai is the financial, commercial and entertainment capital of India.

A map of Mumbai can be found on the following weblink: <http://www.maharashtratourism.gov.in/>

Public transport systems in Mumbai include the Mumbai Suburban Railway, Monorail, Metro, Brihanmumbai Electric Supply and Transport (BEST) buses, black-and-yellow meter taxis, auto rickshaws and ferries. Taxis and rickshaws in Mumbai are required by law to run on compressed natural gas (CNG), and are a convenient, economical, and easily available means of transport.

Main places of attraction in and around Mumbai includes, Elephanta caves, Sanjay Gandhi National Park, Bassein Fort etc. Details about the places of interest and available transport facility for them can be found on the official website of Maharashtra Tourism at the following weblink: <http://www.maharashtratourism.gov.in/>

Useful Information

CLIMATE:The mean average is 27.2 °C and average precipitation is 242.2 cm (95.35 inches).^[1] The mean maximum average temperatures in about 32 °C (90 °F) in summer and 30 °C (86 °F) in winter, while the average minimums are 25 °C (77 °F) in summer and 20.5 °C (68.9 °F) in winter. Mumbai experiences four distinct seasons: Winter (December–Feb); Summer (March–May); Monsoon (June–Sep); and Post-Monsoon (Oct–Dec)

CURRENCY: The monetary unit of the country is Indian rupee and is written as INR or ₹. Foreign currency can be exchanged in banks, at the airports and money changers around the country.

All major credit cards are widely accepted in the country for trade transactions as well as local currency cash withdrawal at the ATM machines

Latest exchange rates can be viewed on Reserve Bank of India (RBI) website - <https://www.rbi.org.in/>

ELECTRICAL SUPPLY: The power supply voltage in India is about 220 volts. The electricity outlets commonly accept the standard 3-pin plugs and sockets.

WATER: Tap water is clean but should be avoided. Bottled water is recommended.

LANGUAGE: English and Hindi are widely spoken and most people understand one of either languages. Marathi is the official language of the Mumbai and the state of Maharashtra.

TELEPHONE SERVICES: The country code of India is 91. To make an international call, dial: 00 + country code + area code + telephone number. To dial into India: 0091 (local number). The largest telephone service provider is the state-owned MTNL, which held a monopoly over fixed line and cellular services up until 2000, and provides fixed line as well as mobile WLL services.[277] Mobile phone coverage is extensive, and the main service providers are Vodafone Essar, Airtel, MTNL, Loop Mobile, Reliance Communications, Idea Cellular and Tata Indicom. Both GSM and CDMA services are available in the city.

TIME ZONE: Indian Standard time is 5 hours 30 minutes ahead of Greenwich Mean Time (GMT + 5 hours 30 minutes).

TIPPING: Tipping is not a standard practice in India but is generally considered an appropriate gesture of appreciation when the level of service has exceeded expectations, especially in hotels and restaurants.

EMERGENCY CONTACT NUMBERS:

| | |
|----------------------|------------|
| Police: | 100 |
| Fire station: | 101 |
| Ambulance: | 102 / 1298 |
| Disaster Management: | 108 |

TOURIST INFORMATION: Mumbai boasts of many places which attract tourists from within and outside India. Facilities enabling stay and travel within the city are available. A large number of people in the city are able to speak English in the most parts of Mumbai. For more information on places of attraction and services, please visit: <http://www.maharashtratourism.gov.in/>

Further enquiries

For further logistical information or enquiries about this conference, please contact Ms. Sally Day- Hanotiaux, OECD (sally.day-hanotiaux@oecd.org) or Ms. Sareena.P.U (icon2016@sebi.gov.in)
