

**For Official Use**

**DCD/DAC/EV/A(2000)1**



Organisation de Coopération et de Développement Economiques  
Organisation for Economic Co-operation and Development

**OLIS : 11-Jan-2000**  
**Dist. : 14-Jan-2000**

PARIS

**DEVELOPMENT CO-OPERATION DIRECTORATE  
DEVELOPMENT ASSISTANCE COMMITTEE**

**Or. Eng.**

**DCD/DAC/EV/A(2000)1**  
**For Official Use**

**Working Party on Aid Evaluation**

**DRAFT ANNOTATED AGENDA OF THE 32nd MEETING**

**to be held on 10 February 2000, starting at 09.30 and continuing on 11 February at the Château de la Muette, Paris.**

Contact: Mr. Hans Lundgren. Tel: 33 (1) 45 24 90 59; Fax: 33 (1) 44 30 61 47; Email: hans.lundgren@oecd.org  
Strategic Management of Development Co-operation Division.

**86140**

Document complet disponible sur OLIS dans son format d'origine  
Complete document available on OLIS in its original format

**Or. Eng.**

**DAC WORKING PARTY ON AID EVALUATION**

**DRAFT AGENDA FOR THE 32<sup>nd</sup> MEETING**

**The Working Party will meet on Thursday 10 February from 9.30-13.00 and 15.00-18.00, and on Friday 11 February from 9.30-13.00.**

1. **Adoption of the Agenda**
2. **Approval of the Summary Record of the 31<sup>st</sup> meeting**
3. **Election of Chair and Vice-Chair**
4. **Annual report for 1999 by the Chair**
5. **Review of ongoing work:**
  - i) Results Based Management in Development Co-operation Agencies: A Review of Experience
  - ii) Glossary of Terms in Evaluation and Results Based Management
  - iii) Evaluation Partnerships
    - Partnership Practices in Evaluation
    - Joint and recipient-led evaluations
6. **Reports from recent workshops and preparation of forthcoming events:**
  - i) Country Programme Evaluation
  - ii) Evaluation of Development Assistance for Poverty Reduction
  - iii) Evaluating Gender Equality and Women's Empowerment
  - iv) Partnership Forum: From Aid Co-ordination to Development Partnerships
  - v) Preparation of forthcoming workshop on Evaluation Feedback for Effective Learning and Accountability
7. **Review of DAC subsidiary bodies**
8. **Review of other work:**
  - i) Evaluation Capacity Development initiatives
  - ii) Evaluation Inventory
  - iii) Update on the Working Party's website
  - iv) Review of other items of the work programme and possible additional suggestions
9. **Other business**

## ANNOTATIONS

### Schedule of Meetings

1. The following schedule is planned for formal and informal meetings. The relevant meeting rooms will be communicated to participants on arrival at OECD Headquarters.

Wednesday 9 February, 15.00-17.00: Task Force on the Glossary of Terms in Evaluation and Results Based Management.

- Thursday 10 February, 9.30-13.00 and 15.00-18.00; and Friday 11 February 9.30-13.00: Working Party on Aid Evaluation.
- Friday 11 February, 14.30-17.00: Informal seminar on “Frontiers and New Challenges in Evaluation”; a discussion led by Frans Leeuw and Elliot Stern. Frans Leeuw is President of the European Evaluation Society, Professor at Utrecht University and newly appointed Chief Review Officer of Higher Education in the Netherlands. Elliot Stern is director at the Tavistock Institute, head of its evaluation division, editor of the journal “Evaluation” and is actively involved on the Boards of the European Evaluation Society and the UK Evaluation Society.

### **Item 3: Election of Chair and Vice-chair**

2. In accordance with the rules of the Organisation, the officers of the subsidiary bodies shall be designated each year at the first plenary meeting. The current chair and vice-chair are willing to continue their work, if members so wish, and stand for re-election. Nominations or views on this matter should be communicated to the Secretariat in advance of the meeting, preferably no later than 31 January.

### **Item 4: Annual Report for 1999 by the Chair**

3. The annual report by the Chair is submitted for review by Members and will then be transmitted to the Development Assistance Committee. The report is a useful feedback instrument to the DAC on the implementation of the work programme of the Working Party and will also constitute an input to the forthcoming review of all DAC subsidiary bodies [see item 7].

### **Item 5: Review of ongoing work**

#### *i) Results Based Management in Development Co-operation Agencies: A Review of Experience*

4. Following the decision at the last meeting to begin work in this field, a desk review has been conducted. The results of the first phase will be presented. An executive summary [DCD/DAC/EV(2000)3] has been prepared, with the full report as Background Document No. 3. Members are invited to discuss the results and provide suggestions for the next phase.

#### *ii) Glossary of Terms in Evaluation and Results Based Management*

5. Work has begun on a new and updated glossary of terms in evaluation and results-based management (RBM). Members have provided inputs and the review work on RBM presented under Item 1 has also been fed into this work. The main results are found in the report “Review of Current Terminology

in Evaluation and Results Based Management” [DCD/DAC/EV(2000)2]. Background Document No. 2 contains annexes including a comprehensive list of current definitions. The results of phase one will be presented, and Members are invited to appraise results and provide suggestions on follow-on work.

*iii) Evaluation Partnerships*

*- Partnership Practices in Evaluation*

6. Following the discussion at the last WP-EV meeting, a review has been undertaken with a survey of partnership practices among Members and selected partners. The results will be briefly presented and a report “An Overview of Partnership Practices in Evaluation” will be available as Room Document No. 1. Members are requested to review progress and provide suggestions for next steps aimed at elaborating good practices in evaluation partnerships.

*- Joint and recipient-led evaluations*

7. Based on Members’ indications of their evaluation plans, an updated Evaluation Plan Matrix has been prepared for consideration. With this instrument it is hoped to facilitate discussions on joint evaluations and to provide a basis for new collaborative efforts. The report “Effective Practices in Conducting a Joint Multi-Donor Evaluation” [DCD/DAC/EV(2000)4] relates to this agenda item.

8. Several Members have indicated that they wish to raise the issue of recipient-led evaluations and further discuss efforts to promote joint evaluations. An encouraging sign seems to be that an increasing number of Members now include in their annual budgets specific resources for joint evaluation work. Members are invited to reflect upon and discuss concrete ways to further promote joint evaluations.

**Item 6: Reports from recent workshops and preparation of forthcoming events**

*i) Country Programme Evaluation*

9. This workshop was hosted by Austria and held in Vienna in March 1999. Its results and a compilation of the workshop papers have recently been published as No. 2 in the new series “Evaluation and Aid Effectiveness”. Members may wish to comment on possible further action and how to promote and contribute to the dissemination of the report.

*ii) Evaluation of Development Assistance for Poverty Reduction*

10. This workshop was hosted by DfID and held in Edinburgh in October 1999. The UK representative will present a report from the workshop. Members are invited to discuss next steps and how to pursue this work and feed it into that of the DAC Informal Network on Poverty Reduction, which is currently in the process of elaborating DAC guidelines on poverty reduction.

*iii) Evaluating Gender Equality and Women’s Empowerment*

11. Sweden, who hosted this workshop in Stockholm in November 1999, will make available a workshop report. Members are invited to discuss further action and comment on the suggestions contained in the workshop report.

*iv) Partnership Forum: From Aid Co-ordination to Development Partnerships*

12. The 1999 Forum was a joint UNDP/World Bank/DAC event. Two major evaluation studies on aid co-ordination by the World Bank and the UNDP were key components of the meeting and should be of considerable interest to the broader evaluation community, as well as the results of the Forum which will be briefly presented.

*v) Preparation of forthcoming workshop on Evaluation Feedback for Effective Learning and Accountability*

13. Japan has kindly offered to host a workshop on evaluation feedback and communication on 26-28 September 2000. This topic figures on the work programme of the WP-EV as a result of the review of the Evaluation Principles, and the workshop will provide an opportunity to move forward on this important dimension of evaluation work. Japan will present a preliminary outline and Member's suggestions will be invited.

**Item 7: Review of DAC subsidiary bodies**

14. On 29 February – 1 March 2000 the DAC will review all of its subsidiary bodies including working parties, networks, and task forces. The chair of each working party has been requested to complete a questionnaire; the Chair of the WP-EV has done so following consultations with Members. The WP-EV meeting on 10-11 February offers an opportunity to take stock of the situation and make final preparations for the review meeting later in the month to which all DAC subsidiary body chairs have been invited.

**Item 8: Review of other work***i) Evaluation Capacity Development initiatives*

15. Several agencies, notably the multilateral banks, are launching new work in this area and this agenda item provides an opportunity to find out more and explore possible connections with Members' and the WP's interests in this field. There is an obvious link with the joint evaluation agenda.

*ii) Evaluation Inventory*

16. CIDA, who is managing the inventory on behalf of the members of the WP, will provide a brief update on the latest developments.

*iii) Update on the Working Party's Website*

17. The Secretariat will briefly report on the pilot website since it was launched on 1 March 1999.

*iv) Review of other items of the work programme and possible additional suggestions*

18. Members are invited to identify items on the work programme not already covered in the preceding discussion and to provide further suggestions. A full discussion on the 2001/02 work programme is planned for the next meeting of the WP in November 2000, when the results of the review of the subsidiary bodies will be available as well as a DAC work programme and budget for 2001/02.

**Item 9: Other business**

19. Members may wish to inform the WP-EV of planned events, recent developments, or any other business.